

Canyon Rim Children's Center, Inc.
NOTICE OF WITHDRAWAL

In accordance with the Tuition Agreement (Contract) signed by the parents of each child, Canyon Rim Children's Center requires a **four (4) week written notice** to withdraw a child from the center.

The signed **Notice of Withdrawal** must be turned in to the Director or to the Director's designated representative. Parents are responsible to pay the contracted rate for the four (4) week notice period, regardless of whether the services of the Center are used.

The notice period will not begin until the written notice is received in the office.

A **Notice of Withdrawal** form is available online or can be obtained from the CRCC office.

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Current Date: _____

This is my/our written notice of intent to withdraw (Child's Name): _____

from Canyon Rim Children's Center (CRCC) as of (Last Date of Enrollment): _____
(MM/DD/YY)

I/we understand and acknowledge that in accordance with the Tuition Agreement between CRCC and myself/ourselves a 4-week written notice to the director is required and that I/we are responsible for all balances owed the center, including tuition and fees incurred during the 4-week notice period, regardless of whether the services of CRCC are used.

Reason for Withdrawal (Optional): _____

Parent/Guardian Signature

Director Signature

Date